

MINUTES of the FINANCE & GENERAL PURPOSES COMMITTEE held 19<sup>th</sup> May, 2014.

**PRESENT:** Cllrs R.D.Willimott (Chairman), Mrs M.A.Barry, Mrs B.Willimott, Mrs J.Layton, Mrs M.Fletcher, M.Brown, J.Handley, Mrs M.Handley, P.Chambers, Mrs B.A.Wing, A.Bettinson, A.Limb

**APOLOGIES:** The apologies of Cllr I.Coupland, were accepted.

**(1) DECLARATIONS OF INTEREST:** Cllrs Mrs Layton, Mrs Fletcher and Mrs Barry – Agenda Item No 8.

**(2) MINUTES:** The minutes of the meeting held 28th April, 2014 were signed as a true and correct record.

**(3) TERMS OF REFERENCE:** The Chairman presented updated terms of reference for the committee. It was AGREED that these be adopted subject to an amendment to Para 4b that the annual appraisal of the Clerk be carried out by the Chairman of the Council plus two committee members and that in turn the Clerk carry out the remaining staff appraisals.

**(4) BANKING ARRANGEMENTS:** The Financial Secretary outlined the on-going uncertainty surrounding the council's primary bank. She was monitoring the situation and liaising with other local authorities who were also customers of the bank. It was AGREED that she continue her research to report to the autumn meeting. It was also AGREED that she use her discretion to transfer an amount she felt appropriate from the council's primary bank to its secondary bank.

**(5) DEVELOPMENT PROGRAMME:** The Chairman presented his monthly progress report. Cllr Limb outlined how he had compiled a draft Contractor's Questionnaire. With the addition of contractor's telephone number and email address it was AGREED to adopt this document. Should a contractor not make the approved list or be removed from it Members wanted to be informed through the Members Only section of the web site. The Centre's Assistant Manager reported on progress to date upgrading the centre's financial handling and cash collection arrangements. Both the card machine and direct debit facilities would be on a 12 month contract.

**(6) PARISH EVENTS:** Final arrangements were being put in place for the Greasley Gathering on May 26<sup>th</sup>. A working party at the centre was to be held the previous day.

Cllr Mrs Handley suggested that the Council should contribute towards the national commemoration of the outbreak of WWI. She envisaged a display in the parish hall featuring material which reported first the euphoria and then the catastrophe of war. She also suggested that two coffee mornings could be held prior to the parish's commemoration in the parish church.

The Christmas event is to be discussed on a future agenda

**(7) GRANT APPLICATIONS:** Watnall Allotment and Gardenholders Association. It was AGREED to give a £200 grant.

The meeting closed at 9.59pm.

Chairman