



**MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING
HELD ON 26TH JANUARY 2015 AT 7.30PM**

MEMBERS PRESENT: Councillors R Willimott(Chairman), P Pickering, M Brown, Mrs J Layton, Mrs B Willimott, R Wing, J Handley, Mrs M Handley, Mrs M Barry, Mrs B Wing, Mrs M Fletcher, P Chambers

ALSO PRESENT: Mrs L Murphy (Acting Clerk & RFO), Mr A Bone (Centre Manager)

APOLOGIES FOR ABSENCE: Councillor A Limb

<u>ITEM</u>	<u>DETAILS</u>	<u>ACTION</u>
46	<u>Declarations of interest</u> None	
47	<u>To approve the minutes of the previous meeting 24th November 2014</u> The minutes of the meeting held on 24 th November 2014 were approved and signed by the chairman.	
48	<u>Jubilee brazier financial implications</u> The Acting Clerk advised that £2000 had been allocated in the 2014/15 budget and that a further £2000 had been built into the 2015/16 budget, to be discussed later in the agenda. She went on to advise that she had spoken with Tim Crawford Broxtowe Borough Council who had confirmed that any remaining section 106 monies could be used towards the siting of the brazier. At the current time this was estimated at around £1000. The Chairman confirmed that any remaining monies from the 2014/15 budget could be ring fenced and spent in 2015/16. Cllr J Handley advised that he felt that a cap should now be put on what we are to spend on siting the brazier and that we should accept that in the end we may not be able to site it due to costs.	
49	<u>Consider purchase of bench for WW1 commemoration</u> Cllr Barry advised that she had obtained details of a commemorative metal bench that could be purchased at a cost of around £728 including delivery. A discussion took place about where the bench might be sited and possible opportunities for external funding as no budget provision had currently been made. It was agreed that the Acting Clerk would look into the possibility of an application to the 2nd phase of trench to trench funding available from the County Council and a possible application to the Borough Council. The matter would then be an item for further discussion on a future agenda.	Clerk
50	<u>Consider repair/replacement of Chairman's chain of office</u> Cllr Brown advised that he felt the chain was in need of repair. Following a discussion it was agreed that the Acting Clerk would get a quote for replacement of the velvet and cleaning of the silver chain.	Clerk
51	<u>Development programme progress report</u> The Chairman tabled the updated progress report and advised that a copy of the employee handbook can now be found in the members section of the website and that the drawings for the Centre will be available on 6 th February 2015.	
52	<u>Grant application 1st Newthorpe Rainbows</u> A letter from the rainbow leader had been previous circulated requesting a grant towards the setup costs of this new unit. Cllr Fletcher enquired if anybody else had been approached by the unit for funding. The Acting Clerk advised that she was unsure as it had not been possible to send the Councils' usual grant application form as the previous Clerk was still in the process of handing over documentation. Cllr J Handley proposed a grant of £200 and this was agreed.	Clerk

53	<p><u>Exclusion of public & press</u> None present</p>	
54	<p><u>Consider budget for 2015/16 and precept</u> A report from the Acting Clerk had been previous circulated. Cllr Brown enquired if members were covered by the Councils' insurance (particularly personal accident) whilst out delivering leaflets etc to residents homes. There was a difference of opinion on whether or not cover was provided and the Acting Clerk was asked to obtain clarification. Members asked questions about the budget heads for elections, Christmas lights, local plan, supplies and services and also the income budget head for membership cards which were all explained by the Acting Clerk. Cllr J Handley proposed recommendation to the Extraordinary Full Council of option 3 on the report which would mean that the precept would not be increased again for 2015/16 and went on to thank the Chairman and Acting Clerk for the work they had done to put the budget together. Recommendation of option 3 was agreed.</p>	Clerk
55	<p><u>Consider tenders received for fitness equipment</u> A report from the Centre Manager had been previously circulated. Cllr Brown advised that he felt that all of the tender documents should have been available at the meeting and that the report from the Centre Manager should have provided details of all the tenders received and not just one. Cllr Chambers clarified that he and the Centre Manager had carried out an extremely lengthy analysis of all 5 tenders received and that the report contained the information of the preferred tender. He went on to explain the analysis process that had been followed and how the conclusion of the preferred tender had been reached. The Chairman clarified that the preferred tender for new gym equipment was from Technogym and totalled £66390.84. If purchased on a 5 year lease agreement this would be at a cost to the Council of £1196.73 per month excl VAT. Cllr Chambers then went on to advise that a price had also been submitted as part of each tender for refurbishment work to the gym and that this would include new flooring, lighting and painting. Technogym were again the preferred tender at a cost of £18320. The Acting Clerk was then asked to clarify the position in terms of finance available including amounts already budgeted and the current position with reserves. The Centre Manager also outlined the current position with a problem of condensation and mould in parts of the gym. Following a lengthy discussion which included refurbishment of the Parish Hall Kitchen, Cllr Mrs Handley proposed recommendation to the Extraordinary Full Council of acceptance of the preferred tender for gym equipment and just the flooring, until the condensation/mould problem is resolved and that the Centre Manager be asked to liaise with the Borough Council Environmental Health Department re the Parish Hall kitchen and report back. The above proposal was agreed and the Centre Manager and Cllr Chambers were thanked for their work.</p>	Ctr Mgr
56	<p><u>Consider provision of HR/Health & Safety services</u> The chairman advised that the current arrangement with Peninsula was due to end on 10th February 2015. He went on to explain that the current agreement was at a cost of £215 per month excl VAT but that Peninsula had now submitted a renewal price of £185 per month excl VAT for a 3 year agreement or £200 per month excl VAT for a 1 year agreement. He reminded the meeting that the Borough Council had been approached for a price to offer a similar service but that they had declined. It was agreed a recommendation to the Extraordinary Full Council of acceptance of a further 1 year deal with Peninsula be accepted.</p>	

The meeting closed at 8.55pm

Chairman