



MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING
HELD ON 25th MARCH 2019 AT 7.25PM

MEMBERS OF THE COMMITTEE PRESENT: Cllrs R Jones (Chairman), Mrs J Layton, M Brown, Mrs M Barry

OTHER MEMBERS PRESENT: None

ALSO PRESENT: Mrs L Murphy (Clerk & RFO)

APOLOGIES FOR ABSENCE: Cllrs J Handley, Mrs M Handley, A Limb, E Cubley, Mrs B Willimott, R Willimott

<u>ITEM</u>	<u>DETAILS</u>	<u>ACTION</u>
25	<u>Declarations of interest</u> None	
26	<u>To approve the minutes of the meeting 25th February 2019</u> The minutes of the meeting held on 25 th February 2019 had been previously circulated and were agreed and signed by the Chairman.	
27	<u>To discuss/approve grant application Friends of Colliers Wood</u> A completed grant application form had been previously circulated. The Clerk advised that Friends of Colliers Wood have been using the Committee Room during the 2018/19 financial year for its monthly meetings and a grant had been given by the Parish Council to cover the cost of the room hire. Room hire for the financial year 2019/20 would be £220. Following a brief discussion a grant of £220 was agreed to again cover the cost of room hire.	Clerk
28	<u>To discuss/approve Internal Audit Plan</u> An updated version of the plan had been previously circulated. Following a discussion the document was agreed.	Clerk
29	<u>To discuss/approve Risk Assessment</u> An updated version of the Risk Assessment had been previously circulated. Following a discussion the document was agreed.	Clerk

The meeting closed at 7.32pm

Chairman