



MINUTES OF THE ANNUAL GREASLEY PARISH COUNCIL MEETING
HELD ON 13th MAY 2019 AT 7.45PM

MEMBERS PRESENT: Councillors M Brown, Mrs J Layton, E Cubley, R Jones, A Limb

ALSO PRESENT: Mrs L Murphy (Clerk & RFO), Cllr Mrs J Owen (Borough Councillor),
 Cllr P Owen (Borough & County Councillor), Mr A Bone (Sports & Community Centre Manager)
 1 member of the public

APOLOGIES FOR ABSENCE: Councillors Mrs M Handley, R Willimott (Borough Councillor),
 J Handley

ITEM	DETAILS	ACTION
	Cllr Mrs J Layton chaired the meeting until completion of agenda item 3.	
19/1	<u>Declarations of interest</u> None	
19/2	<u>To elect a Chairman for the 2019/20 municipal year</u> The Chairman asked for nominations and she was proposed and seconded. No further nominations were made. Cllr Layton was elected Chairman for the 2019/20 municipal year.	
19/3	<u>To receive the Chairman's Declaration of Acceptance of Office</u> Cllr Layton thanked members and signed the Declaration of Acceptance of Office. Having been re-elected as Chairman she continued to Chair the rest of the meeting.	
19/4	<u>To elect a Vice Chairman for the 2019/20 municipal year</u> The Chairman asked for nominations and Cllr Cubley was proposed and seconded. No further nominations were made. Cllr Cubley was elected Vice Chairman for the 2019/20 municipal year.	
19/5	<u>To receive the Vice Chairman's Declaration of Acceptance of Office</u> Cllr Cubley thanked members and signed the Declaration of Acceptance of Office.	
19/6	<u>To note the minutes of the Annual Parish Council Meeting held 14th May 2018</u> The minutes were noted.	
19/7	<u>To appoint a) Committees, Sub Committees, Working Groups and Chairmen and Vice Chairmen b) Representatives to outside bodies</u> a) It was agreed that the members on Finance & General purposes would be Cllr's Jones, Limb, Brown, Layton, J Handley, Mrs M Handley and Cubley. It was agreed that the members on Environment would be Cllr's Limb, Layton, Brown, Cubley and Jones. It was further agreed that the appointment of Chairmen and Vice Chairmen of both Committee's would be made at the first meeting. It was also noted that the steering group set up to formulate a Neighbourhood Plan for Greasley would continue during the 2019/20 municipal year. b) It was agreed that since Mrs G Taylor had represented the Parish Council on the Rolleston and Mansell trust for many years, Cllr M Handley would be asked to approach Mrs Taylor with a view to her continuing in this role. It was also agreed that a Parish Council representative for The Friends of Colliers Wood would be discussed at the next Council Meeting.	All MH Clerk
19/8	<u>To approve dates and times of Council/Committee cycle for 2019/20</u> A suggested schedule had already been circulated and it was agreed that Full Council meetings would continue to take place on the second Monday of every month. Meetings for both Committees would continue to take place on the same night (the fourth Monday in the	All

	month) with the exception of the May 2019 meeting which would be cancelled as there were no items for the agenda. The Annual Parish Meeting in 2020 will take place on 6th April.	
19/9	<u>To confirm banking arrangements and signatories for 2019/20</u> The Clerk provided details of the current banking arrangements and signatories. It was agreed that the current arrangements would not be changed. It was noted that following the recent elections Mr R Willimott is not currently a member of the Parish Council but that he was seeking co-option. He would remain as a signatory but would not be used until his co-option to the Council is completed.	Clerk
19/10	<u>To confirm audit arrangements for 2019/20</u> The Clerk advised that Pell's were currently in the process of finalising the audit of accounts for the financial year 2018/19. It was agreed that a decision on this item would be deferred until the audit report for 2018/19 was received and discussed.	Clerk
19/11	<u>To discuss/approve method of filling vacancies left unfilled following the election process by reason of insufficient nominations</u> The Clerk outlined the usual procedure used to fill vacancies for Parish Councillors. It was agreed that notices would be put up on Parish notice boards and the website by the end of the week, inviting any interested persons who wish to be considered for co-option to apply in writing to the Chairman of the Council, giving brief details of their suitability for the role by no later than 12 noon on Friday the 7th June 2019.	Clerk
19/12	<u>Suspension of Standing Orders, public question time, reinstatement of Standing Orders</u> The member of public present confirmed that she had no matters to discuss.	
19/13	<u>To approve the minutes of the Full Council meeting 11th March 2019 & Annual Parish meeting 8th April 2019</u> The minutes from both meetings had been previously circulated and were approved and signed by the Chairman.	
19/14	<u>Chairman's announcements</u> The Chairman advised that she had represented the Parish Council at the following events: 8 th April 2019 – Annual Parish Meeting for Greasley 16 th April 2019 – Official re-opening of Beauvale Jubilee Park 5 th May 2019 – Beauvale Pilgrimage 9 th May 2019 – Final site meeting following refurbishment of Sports & Community Centre 13 th May 2019 – Judging of colouring competition following re-opening of Beauvale Jubilee Park	
19/15	<u>Correspondence</u> The following items were tabled: 1. Woodland Trust leaflet – 2018 Our year in the woods. Noted 2. Invitation from the Greasley Gathering to this year's event on 27 th May 2019. Noted 3. Woodland Trust Broadleaf magazine. Noted 4. Campaign to Protect Rural England Countryside Voice magazine. Noted 5. Email invitation from Campaign to Project Rural England to its Annual General Meeting on 14 th June 2019. Noted 6. Email from Nottinghamshire County Council advising of their consultation on the Draft Nottinghamshire Minerals Local Plan. Noted 7. Email from Watnall Allotments advising that they had spent the grant given by the Parish Council on security measures, particularly making the boundary hedge much more secure. Noted	

	<p>8. Email from HS2 re consultation feedback inviting the Parish Council to arrange a meeting to enable them to update members on the high speed rail designs. It was agreed that a meeting was not necessary.</p> <p>9. Letter from VIA advising that they are again working with farmers and landowners throughout the County to ensure that public rights of way are kept free from obstruction of crops. Noted</p>	
19/16	<p><u>Report of the Clerk & RFO including accounts for payment</u></p> <p>A written report had been previously circulated but was not discussed as it was noted that descriptions on the accounts for payment list had been jumbled up during printing. The report will be amended and resubmitted to the June Full Council Meeting.</p>	Clerk
19/17	<p><u>Report of the Chairman of Environment and presentation of minutes</u></p> <p>Minutes from the meeting 25th March 2019 had been previously circulated and were Noted.</p>	
19/18	<p><u>Report of the Chairman of F&GP and presentation of minutes</u></p> <p>Minutes from the meeting 25th March 2019 had been previously circulated and were Noted.</p>	
19/19	<p><u>Report of the Centre Manager</u></p> <p>A written report had been previously circulated and the Centre Manager also tabled a further report on Parish Hall pricing. Both reports were discussed in detail and it was agreed that:</p> <p>a) Having reduced the hourly rate for the Parish Hall to £16.00 per hour from 1st April 2019 for a trial period, the cost would remain at £16.00 per hour for the current financial year.</p> <p>b) Having refurbished the Sports & Community Centre the Centre Manager was asked to look into the cost of providing wi- fi throughout the building.</p> <p>c) The purchase of new tables and chairs for the Committee Room would be discussed at the June Full Council Meeting.</p> <p>Members then went on to discuss the provision of more detailed statistical information within the Centre Managers report. It was agreed that this would be discussed in more detail at the June F&GP meeting.</p> <p>The Centre Manager reported that the ceiling tiles within the Centres main reception area had not been replaced as part of the recent refurbishment works but he would now like to get this work carried out as soon as possible. He had obtained a price of £3000 from the contractor to complete the works and this was agreed.</p> <p>Members also thanked the Clerk and Centre Manager for over- seeing the refurbishment works and asked that their appreciation be passed on to all members of staff.</p>	<p>Ctr Mgr</p> <p>Ctr Mgr</p> <p>Clerk</p> <p>Clerk/Ctr Mgr</p> <p>Ctr Mgr</p> <p>Clerk/Ctr Mgr</p>
19/20	<p><u>Reports of representatives on outside bodies</u></p> <p>Nothing reported.</p>	
19/21	<p><u>Report of County Councillors</u></p> <p>Flooding on parts of Holly Road Watnall was discussed and it was noted that Cllr J Handley was dealing with the matter as the County Councillor for the area.</p>	JH
19/22	<p><u>Report of Borough Councillors</u></p> <p>Cllr J Owen reported that she had recently met with members of Greasley & District Civic Society who are concerned about the development of a new industrial unit at the Aero Fabrications site in Watnall. The group oppose the development as it is on Green Belt land and are concerned about the landscaping of the area.</p>	
19/23	<p><u>To discuss Parish Council events</u></p> <p>Members discussed the Christmas lights event and it was agreed that the Parish Administration Assistant would be asked to initially contact</p>	



	Greasley Beauvale School to confirm their attendance at this year's event.	Clerk
19/24	<u>Neighbourhood Plan update</u> No update available.	
19/25	<u>Items for future agenda</u> To appoint representatives to outside bodies – Full Council To appoint an Internal Auditor for the financial year 2019/20 – Full Council To discuss purchase of new tables and chairs for the Committee Room – Full Council To discuss statistical information required as part of the Centre Managers report	Clerk

The meeting closed at 8.50pm

Chairman